



THIRD PARTY CREDIT CARD AUTHORIZATION

File No. _____

I, _____, hereby authorize Vogel LLP to process payment in the amount of \$_____ to my credit card as payment of the retainer for _____.

I UNDERSTAND THAT:

1. The retainer will be held in Vogel LLP's pooled Trust account and that, pursuant to the rules of the Law Society of Alberta, any interest accrued on these funds will be directed to the Law Foundation of Alberta.
2. The retainer may be used to pay any outstanding account that exceeds 30 days in arrears.
3. A further retainer may be requested at any time by the responsible lawyer in this matter.
4. Vogel LLP will never process further funds on this credit card without written authorization from myself, which may be provided only from my personal email or by fax.
5. Upon completion of this matter, any balance of funds held in Trust after the final Statement of Account is paid will automatically be refunded to this credit card. Pursuant to the rules of the Law Society of Alberta, all payment received by credit card must be refunded to the original form of payment.

6. If my credit card details change while this matter remains ongoing, it is my responsibility to notify Vogel LLP in writing as soon as possible.

7. A copy of the front and back of this credit card, as well as a copy of my photo identification has been provided. This information will be saved in a secure location only accessible by the accounting department at Vogel LLP.

Credit Card Number:

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Name as it appears on credit card: _____

Expiry Date: _____ 3-digit security code: _____

Cardholder Signature: _____ Date: _____

Relationship to Client: _____